

# The Congress of the European Association of Registrars (EVS)

27-28 April 2023 | Tallinn

The Congress of the European Association of Registrars (EVS) will be held in Tallinn on **27 – 28 April 2023**.

We are glad to welcome you at the <u>Nordic Hotel Forum Conference Centre</u> with two day's programme of educative and engaging presentations and panel discussions.

#### Congress website

www.onlineexpo.com/EVS2023

#### Registration

**Registration to the congress will be open in the beginning of January 2023!** Please visit <u>www.onlineexpo.com/EVS2023</u>

#### **Discover Estonia**

Visit Estonia: <u>https://visitestonia.com/en/</u>

Visit Tallinn: https://www.visittallinn.ee/eng

#### Congress venue

#### **Nordic Hotel Forum**

Viru väljak 3, Tallinn https://www.nordichotels.eu/en/ Phone: +372 622 2900 E-mail: forum@nordichotels.eu





## Accommodation

Accommodation is included in the registration fee. Please choose the registration fee according to your stay.

If you would like to extend your accommodation, please contact congress secretariat: info@conferencemasters.eu.

Accommodation booking will be confirmed after receiving the payment.

Accommodation includes: standard room, buffet breakfast, unlimited access to the leisure centre, applicable taxes and fees.

Each room contains carefully selected duvets, pillows and bed linen, air-conditioning, an LCD TV, Wi-Fi, a safe deposit box, a minibar and a hairdryer.

Check-in is available from 14:00 p.m.

Check-out at 12:00 a.m.

## Terms of cancellation

Deadline	Fee
Cancellation until February 22, 2023	100% refund of the fees
Cancellation from February 23 – March 22, 2023	50% refund of the fee
Cancellation after March 22, 2023	No refund

## Arrival / Departure transport

Participants are kindly requested to make their own arrangements for transportation from and to the airport. The Tallinn Lennart Meri Airport (<u>http://www.tallinn-airport.ee/en/</u>) is located 4 km from the city centre, which is approximately a 15-minute drive, depending on traffic.

#### By taxi

The journey from the airport to Tallinn city centre takes approximately 10–15 minutes and costs around 10 €. The official taxi partners of Tallinn Airport are Forus Taxi and Tallink Taxi whose cars will be waiting for passengers right in front of the terminal doors.

Forus Taxi Phone: +372 612 0000 https://forustakso.ee/en/

Tallink Taxi Phone: +372 640 8921 Website: <u>www.tallinktakso.ee/front-page</u>

#### By bus

Airport bus stops are located at the city side of the passenger terminal next to the tram stop.

You can enter the terminal from the bus stops by escalator or elevator, going to the arrival area. Tallinn City Transport Busses No. 2 and No. 65 stop at the airport. You can check out the bus timetable <u>HERE</u>.

Both Tallinn Ühiskaart Transport Card and single tickets can be used on city buses. Tickets are sold by the bus driver at the entrance to the bus, the ticket price is 2 euros.

The airport bus station also has a self-service ticket dispenser where you can buy tickets for buses stopping at the airport on the way to Tartu. The machine accepts card payments.

## Transfer

Transfer from Nordic Hotel Forum to the **gala dinne**r and back to the hotel will be provided by organisers.

# Registration / Identity badges

Each participant is kindly requested to register online by 22 March 2023.

Welcome and registration desks will be open at the Nordic Hotel Forum on Wednesday, 26 April 2023, from 14:00 to 19:00. Delegates arriving later will be able to register at the meeting venue on Thursday, 27 April 2023, from 08:30.

At the registration desks, participants will receive their identity badges and working documents upon presenting their ID document. Participants are kindly requested to wear their identity badges visibly at all times during the event. If you lose your identity badge, please contact the organisers immediately.

## Interpretation

Simultaneous interpretation will be provided in English, German, Italian and Polish.

#### WiFi

WiFi is available at the conference venue.

# Catering

Lunches and coffee breaks will be served in the foyer of the conference centre. Vegetarians and persons with food allergies are kindly asked to inform the organisers in advance by providing the relevant information on their registration form.

#### Social events

Gala dinner with music by The Swingers will be held at <u>Flower Pavilion</u>. Dress code: smart casual.

## Smoking

Smoking is permitted only in a designated smoking room or outside.

## Climate and weather

In April, the average temperature is around 4°C. Detailed weather forecasts are available at <u>http://www.ilmateenistus.ee/?lang=en</u>.

Local time Time zone GMT +2.

Currency The currency of the Republic of Estonia is the euro.

Emergency number is 112

Electricity The electricity supply in Estonia is 230 volts. Type F power sockets are in use.

#### Contacts

Organisers Kristi Kail Kristi.kail@tallinnlv.ee

Congress Secretariat info@conferencemasters.eu Website: <u>www.onlineexpo.com/EVS2023</u>